

STANDARDS COMMITTEE

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 8th July, 2009
at 2.00 pm

MEMBERSHIP

Independent Members

Mike Wilkinson (Chair)	(Independent Member)
Joanne Austin	(Independent Member)
Rosemary Greaves	(Independent Member)
Philip Turnpenny	(Independent Member)
Gordon Tollefson	(Reserve Independent Member)

Councillors

D Blackburn
C Campbell
JL Carter
RD Feldman
R Gettings
J Harper
B Selby

Parish Members

Councillor Mrs P Walker	Pool in Wharfedale Parish Council
Councillor John C Priestley	East Keswick Parish Council
Councillor Paul Cook	Morley Town Council

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct</p>	
5			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To approve the minutes of the Standards Committee meeting held on 21st April 2009.</p>	1 - 6
6			<p>MINUTES OF THE ASSESSMENT SUB-COMMITTEE</p> <p>To note the minutes of the Assessment Sub-Committee meetings held on 20th April, 21st April, 14th May and 18th May 2009.</p>	7 - 14
7			<p>MINUTES OF THE REVIEW SUB-COMMITTEE</p> <p>To note the minutes of the Review Sub-Committee meeting held on 20th April 2009.</p>	15 - 16
8			<p>MINUTES OF THE CORPORATE GOVERNANCE AND AUDIT COMMITTEE</p> <p>To note the minutes of the Corporate Governance and Audit Committee meetings held on 30th April and 12th May 2009.</p>	17 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>APPOINTMENT OF INDEPENDENT AND PARISH MEMBERS</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) informing Members of the Committee of the Standards Committee appointments approved by Full Council at its annual meeting on 21st May 2009.</p>	31 - 36
10			<p>ETHICAL AUDIT ACTION PLAN - HR ISSUES</p> <p>To receive a report of the Chief Human Resources Officer updating the Committee on progress with the HR actions from the Ethical Audit Action Plan.</p>	37 - 46
11			<p>PROPOSALS FOR THE CREATION OF A CONSIDERATION AND HEARINGS SUB-COMMITTEE</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) asking Members of the Standards Committee to consider options for how the Committee might both receive and consider completed investigation reports and how hearings might be conducted.</p>	47 - 64
12			<p>THE STANDARDS COMMITTEE (FURTHER PROVISIONS) (ENGLAND) REGULATIONS 2009</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) setting out details in relation to the introduction of the Standards Committee (Further Provisions) (England) Regulations 2009.</p>	65 - 78

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p>STANDARDS BOARD FOR ENGLAND "OTHER ACTION GUIDANCE"</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) making Members of the Standards Committee aware of the new guidance published by the Standards Board for England on the use of other action, and proposing amendments to the Standards Committee's Assessment Flowchart as a result of this guidance.</p>	79 - 104
14			<p>LOCAL ASSESSMENT - PROGRESS REPORT</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) providing Members of the Standards Committee with a progress report in relation to all complaints received under the Members' Code of Conduct during the past 12 months.</p>	105 - 116
15			<p>STANDARDS BOARD FOR ENGLAND ANNUAL RETURN 2009</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) notifying Members of the Standards Committee of the new requirement to produce an annual return for the Standards Board for England.</p>	117 - 130
16			<p>PARISH AND TOWN COUNCIL ANNUAL AUDIT 2007</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) updating Members of the Standards Committee on the results of the Parish and Town Council profiling exercise, and the actions agreed by the Chair, Monitoring Officer and Parish Members of the Standards Committee at their meeting on 17th February 2009.</p>	131 - 142

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17			<p>REVIEW OF THE MEMBERS' REGISTER OF GIFTS AND HOSPITALITY</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) presenting to the Standards Committee statistical data in relation to declarations of gifts and hospitality recorded by Members during the period 2008/09, and drawing comparisons with declarations made by Members in 2007/08.</p>	143 - 154
18			<p>STANDARDS COMMITTEE WORK PROGRAMME</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) outlining the contents of the work programme for the rest of the 2009/10 municipal year.</p>	155 - 162